

Advanced Technology/Technical Trades Wing Renovation Committee
September 24, 2024

Present: D. Alexander; A. Chapman; E. Dominianni; P. Eagan; T. Labadie; B. Lueth; G. Pestun; A. Siebers; V. Warkoczeski

Absent: Dr. Washington; M. Dunneback

1. Minutes from July 29, 2024 were approved; motion by Brian, support from Alisha.

2. RFP Update

- a. Owners Representative
 - i. Extension of the college
 - ii. Received good response; 6 companies attended walkthrough
 - iii. Responses were due by 9.13
 - iv. Five RFPs received; costs varied
 - v. Plante Moran selected
 1. Has experience with Capital Outlay Process
 2. Will be involved in design process
- b. Anticipate submitting initial designs to state April/May
- c. Next step to select Design firm

3. Fundraising Update

- a. Feasibility Study Update
 - i. 30 "invitation" packets sent; will follow up w/phone calls to confirm participation
 1. Will continue with process, hoping to get input from 35 individuals/businesses
 - ii. Consultant will schedule zoom interviews (Oct/Nov)
 - iii. Final report to include data regarding
 1. How project will be received by community
 2. Comments relative to naming rights
- b. Solicitor Kit
 - i. Reviewed documents
 1. 2-page handout
 2. Simple 1-page
 - a. Incorporates giving levels to help determine gift amount prior to solicitation
 3. Case Study
 - a. Members asked to provide feedback to Alisha or Annette by next Tuesday, 10.1
 4. Discussion regarding naming rights
 - a. Potential issues: naming rights/maintaining flexibility of spaces
 - b. Further discussion at next meeting
 - c. Will get input from consultant re: challenges with naming rights
 5. Discussion regarding pledges/time frame
 - a. 3-5 years, dependent on pledge amount; longer for larger gifts
 - b. Need to determine lowest threshold for pledge amount
 - i. Gifts under threshold would be one-time payment
 - c. Will get Input from consultant re: above
 - ii. Next step: compile list of individuals/businesses to solicit
- c. Solicitation Schedule
 - i. Solicitation process reviewed
 - ii. Dr. Washington to determine solicitation team members
 1. Training to be provided in future

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4. Other

- a. Information from McHenry Community College recent campaign/building distributed

Next meeting, Tuesday, October 22, a.m., Board Room